

SOURCE OF FUNDING-OLOOLAISER WATER AND SEWERAGE COMPANY RECURRENT BUDGET PROPOSED PROCUREMENT PLAN FOR 2025/2026						TENDER DOCUMEN T	TENDERING PERIOD		TENDER AWARD		CONTRACT			GOODS DELIVERY	GOODS DELIVERY	
0	Project Location	Contract Package	Planned vs Actual	Est Total Cost(Kshs)	Procurement method	Preparation & Submission of Tender Documents	Tender Invitation Date	Tender Closing and opening	Submission of Tender Eval. Report	Award by Tender/ Procuremen t Committee	Contract Amount (Kshs)	Date Contract Notification	Date of contract Signing	Arrival of Goods	Arrival of Goods	Inspection & Final Acceptance
1	All Areas	Staff Welfare (End of year party)	Planned Actual	-	Request for Quotations	04-Dec-25	07-Dec-25	14-Dec-25	15-Dec-25	16-Dec-25			18-Dec-25		19-Dec-25	19-Dec-25
2	All Areas	Staff Training	Planned Actual	1,890,000.00 -	Direct Procurement	02-Jul-25	07-Jul-25	10-Jul-25	11-Jul-25	14-Jul-25				As-and- When required basis		
3	All Areas	Telephone(Airtime) and Postage	Planned Actual	2,053,800.00 -	Request for Quotations	On a monthly basis										
4	All Areas	Advertismtent and promotions	Planned Actual	580,000.00	Direct Procurement	As and when required										
5	All Areas	Staff uniform and personal protective equipments	planned Actual	546,600.00	Request for quotations											
6	All Areas	Generator fuel	Planned Actual	250,000.00 -	Direct Procurement	As and when required										
7	All Areas	General Insurance Expenses	Planned Actual	11,412,000.00	Open Tendering	01-Jul-25	07-Jul-25	23-Jul-25	28-Jul-25	11-Aug-25			11-Aug-25			
8	All Areas	Library expenses	Planned Actual	64,800.00	Direct Procurement	As and when required										
9	All Areas	Printing and photocopying	Planned Actual	50,000.00	Request for Quotations	01-Jul-25	07-Jul-25	11-Jul-25	14-Jul-25	15-Jul-25			16-Jul-25	As-and- When required basis		
10	All Areas	maintainace of office equipment	Planned Actual	150,000.00 -	Direct Procurement	Daily form 1st July 2025 30th June 2025										
11	All Areas	Office Tea and hospitality	Planned Actual	751,420.00 -	Direct Procurement	Daily form 1st July 2025 30th June 2025										
12	All Areas	Office stationery and accessories	Planned Actual	454,243.00 -	Request for Quotations	06-Oct-25	09-Oct-25	16-Oct-25	17-Oct-25	21-Oct-25		21-Oct-25	24-Oct-25	As-and- When required basis		
13	All Areas	Security services	Planned Actual	7,980,000.00	Open tendering	01-Jul-25	07-Jul-25	23-Jul-25	28-Jul-25	11-Aug-25			11-Aug-25	12-Aug-25		13-Aug-25
14	All Areas	Office furniture and equipments	Planned Actual	918,000.00 -	Request for Quotations	05-Jan-26	12-Jan-26	13-Jan-26	15-Jan-26	16-Jan-26			16-Jan-26	As and When required basis		
15	All Areas	ICT expenses	Planned Actual	2,934,000.00 -	Request for Quotations	01-Jul-25	07-Jul-25	11-Jul-25	14-Jul-25	15-Jul-25				As-and- When required basis		
16	All Areas	Wasco Sports	Planned Actual	1,656,000.00 -	Direct Procurement	01-Jul-25	07-Jul-25	15-Jul-25	17-Jul-25	21-Jul-25			22-Jul-25	01-Aug-25	07-Aug-25	07-Aug-25
17	All Areas	Annual General Meeting	Planned Actual	320,000.00 -	Request for Quotations	As and when required										
18	All Areas	Other Board Expenses	Planned Actual	1,299,000.00 -	Request for Quotations	As and when required										
19	All Areas	Water treatment Chemicals	Planned Actual	18,237,120.00 -	Open Tendering	01-Jul-25	07-Jul-25	23-Jul-25	28-Jul-25	11-Aug-25			11-Aug-25	As-and- When required basis		
20	All Areas	Maintenance & Repair of Motor Vehicles	Planned Actual	724,560.00 -	Request for Quotations	As and when required										
21	All Areas	Motor Vehicle Fuel expense	Planned Actual	1,555,200.00 -	Request for Quotations	On a monthly basis										
22	All Areas	Hire of Motor Vehicles	Planned	315,000.00	Request for	As and when required										

22	All Areas	Price of Motor Vehicles	Actual	-	Quotations	As and when required										
23	All Areas	Laboratory equipment and Reagents/Water Quality	Planned	1,521,696.50	Request for Quotations	01-Sep-25	08-Sep-25	15-Sep-24	22-Sep-25	26-Sep-25			30-Sep-25	02-Oct-25	03-Oct-25	03-Oct-25
			Actual	-												
24	All Areas	Maintenance of Water Supplies	Planned	7,097,670.00	Open Tendering	01-Jul-25	07-Jul-25	23-Jul-25	28-Jul-25	11-Aug-25			11-Aug-25	As-and- When required basis		
			Actual	-												
25	All Areas	Maintenace of Buildings & Stations	Planned	830,000.00	Request for Quotations	04-Jan-26	07-Jan-26	14-Jan-26	15-Jan-26	19-Jan-26			20-Jan-26		21-Jan-26	21-Jan-26
			Actual	-												
26	All Areas	Maintenance/ Repair of Pumping Equipment	Planned	3,468,850.00	Request for Quotations	As and when required										
			Actual	-												
27	All Areas	Non Revenue Water	Planned	3,326,500.00	Open Tendering											
			Actual													
28	All Areas	Water Meters (Minor Investments)	Planned	3,624,000.00	Open Tendering	01-Jul-25	07-Jul-25	23-Jul-25	28-Jul-25	11-Aug-25			11-Aug-25	As-and- When required basis		
			Actual	-												
29	All Areas	Professional services and Consultancy Services	Planned	657,100.00	Request for Proposals	As and when required										
			Actual	-												
30	All Areas	Legal Fees	Planned	500,000.00	Request for Proposals	As and when required										
			Actual	-												
31	All Areas	Curtains and Furnishing	planned	100,000.00	Request for Quotataion	01-Oct-25	05-Oct-25	12-Oct-25	14-Oct-25	16-Oct-25			19-Oct-25	As-and- When required basis		
			Actual	-												
Total			Planned	75,201,559.50												
			Actual													